ASEAN CHAIRMANSHIP
BRUNEI DARUSSALAM 2021
MEDIA ADVISORY
FOR THE 38TH AND 39TH ASEAN SUMMITS
AND RELATED SUMMITS

1. GENERAL INFORMATION:

➢ Brunei Darussalam assumed the annual rotating chairmanship of ASEAN beginning 1st January 2021 from the Socialist Republic of Viet Nam.

➢ In view of the current COVID-19 pandemic situation, the ASEAN Meetings will be held by video conference (virtually) throughout the year, including the 38th and 39th ASEAN Summits and Related Summits that will be held on 26th – 28th October 2021.

➢ All relevant Meeting/Summit outcomes will be made available on the ASEAN 2021 website at www.asean2021.bn.

➢ Media representatives wishing to obtain photos/videos from the gallery must register via the website. Only registered media will be provided with the link to the high-resolution photos and videos.

➢ The information in this booklet may be updated from time to time consistent with the current pandemic situation in the country and the region.
2. **REGISTRATION:**

- Media representatives can register via the ASEAN 2021 website, i.e. [www.asean2021.bn](http://www.asean2021.bn) starting from 4th to 18th October 2021. Information provided must be accurate and complete.

- Attach the following with your registration:
  1. A recent photograph (400 x 514 pixels, file size up to 256kB, in colour against plain white background without shadow, in JPEG format)
  2. A copy of your NRIC/passport details/press card
  3. Letter of Assignment
  4. List of Equipment

Note: Attachments should be in JPEG, PNG, BMP or SVG file format.

3. **MEDIA SECRETARIAT:**

- The Media Secretariat, which comprises the Host Broadcaster and Host Photo for ASEAN 2021, will be managed and facilitated by Radio Television Brunei (RTB) and the Information Department, respectively.

- A Media Centre will be set up at the International Convention Centre (ICC) throughout the 38th and 39th ASEAN Summits and Related Summits in October 2021.

- The Media Centre will be located at Level 1, International Convention Centre (ICC) and will be in operation from 15th to 29th October 2021, from 8.00 a.m. to 10.00 p.m. The Media Centre will be closed from 12.00 Noon to 2.00 p.m. on Friday, for the Friday prayer.

- For matters related to coverage / footage / photos / general enquiries, please email:
  1. Media Secretariat: media_secretariat@asean2021.bn
  2. General enquiries: enquiries@asean2021.bn
4. MEDIA ARRANGEMENTS AND ATTIRE:

➢ Only official (host) media will be allowed access into the Summit venue.

➢ Other media representatives will be gathered at the Media Centre.

➢ Media representatives are kindly requested to dress appropriately (business attire) when they are in the Media Centre or at the Summit venues.

5. VIDEO AND PHOTOGRAPHY:

➢ The Summits will be treated as a closed-door session.

➢ For this reason, media are required to observe the following guidelines:

1. Media is only allowed to cover the opening remarks (3-5 minutes) at the start of each Summit, which will be streamed live to the Media Centre.

2. Secondary live streaming is not allowed in any form.


6. PRESS CONFERENCE:

➢ The Press Conference will be held virtually (online) after the closing ceremony of the 38th and 39th ASEAN Summits on 28th October 2021.

➢ The Press Conference will be streamed and moderated live from the Summit venue to the International Convention Centre where media will be able to attend.

➢ The recorded Press Conference will be made available on the website for registered media.
FREQUENTLY ASKED QUESTIONS (FAQs) FOR MEDIA

1. Is foreign media allowed to come over to Brunei for coverage? Can I have the exact schedule for the meeting, a list of attendees and details on media access?

- All ASEAN meetings throughout the year will be held by video conference (virtually), including the 38th and 39th ASEAN Summits and Related Summits that will be held on 26th – 28th October 2021 in Bandar Seri Begawan.

- Access for foreign media to come to Brunei Darussalam for coverage of the ASEAN Summits is uncertain due to the current pandemic situation in the country.

- All relevant meeting/Summit outcomes will be made available on the ASEAN 2021 website at www.asean2021.bn. Media representatives wishing to access information, obtain photos and videos from the gallery must register via the website. Only registered and accredited media will be provided a link to the high-resolution official photos and video.

- Information and schedule of the meetings will be made available on the ASEAN 2021 website at www.asean2021.bn. Please refer to the website and official social media platforms for latest updates, as follows:
  - Website: www.asean2021.bn
  - Instagram: @asean2021_bn
  - Twitter: @asean2021_bn
  - Facebook: ASEAN 2021 Brunei Darussalam

- You can also contact the secretariat via these emails:
  - media_secretariat@asean2021.bn
  - enquiries@asean2021.bn
2. **Will all the meetings be held virtually or will there be any meetings held on site at the venue?**

- In view of the current COVID-19 pandemic situation, all ASEAN meetings will be held by video conference (virtually) throughout the year, including the 38th and 39th ASEAN Summits and Related Summits.

3. **Will there be access for media to view and cover any kind of speeches or press conferences by key figures attending?**

- All relevant meeting/Summit photos and footages will be uploaded on the ASEAN 2021 website (www.asean2021.bn) after each meeting/Summit has concluded.

4. **Will there be any statements released / emailed to media after the meetings? How soon will they be released?**

- Outcomes of meetings/Summits will be made available on ASEAN 2021 website (www.asean2021.bn) soon after the meeting has concluded.

5. **Do we need to register to access the photos and videos or for any press pass?**

- Media representatives may view the Gallery of photos and videos through the ASEAN 2021 website (www.asean2021.bn). However, only registered and accredited media will be given the link to the high-resolution photos and videos.

6. **Will there be any press briefing on that day or at the end of it?**

- There will be no press briefings after the meetings.

7. **Can we request for our agency to be included in Brunei ASEAN 2021 Media list?**

- Contact lists or emailing lists will be compiled by the Media Secretariat. However, it is highly encouraged for media representatives to register via the ASEAN 2021 website in order to be provided with relevant links.
8. Is Brunei providing an official Telegram or Whatsapp group to share out information regarding ASEAN Summit 2021?

- No. All relevant information will be channelled through the official ASEAN Summit 2021 website.

9. Copyright / Credit of the official photos?

- Credit to be given to Host Photo.

MEDIA AND PUBLICITY WORKING COMMITTEE
ASEAN 2021 BRUNEI DARUSSALAM
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#wecareweprepereweprosper